

# Catherine Brady

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**Objective:** Employment with Long Island Ale House.

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**Overview:** Ambitious, diligent and versatile, with varied experience capitalizing on individual strengths of strategic planning and tactics, organizational skills, relationship building, and communication. Proven ability in task management, group work, team building, leadership and responsibility.

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## **Education**

**State University of New York Maritime College • Throggs Neck, N.Y.** Aug. 2008 – May 2012  
Bachelor of Science, Marine Environmental Science

**Sachem High School North • Ronkonkoma, N.Y.** Sept. 2004 – June 2008  
Advanced Regents Diploma, June 2008

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## **Professional Experience**

**Nicky's On the Bay, Hostess/Bartender • Bayshore, N.Y.**

*May 2012-Present*

- Provide a positive beginning and ending to dining experience
- Maintain a clean and welcoming environment
- Interact with patrons to give a friendly and upbeat dining and bar experience

**The Riverhead Foundation for Marine Research and Preservation • Riverhead, N.Y.**

*May 2012-Present*

- Educate public about work and research of foundation
- Provides details and information about animals currently in hospital care
- Help with fundraising and various office tasks

**SUNY Maritime College, Sports Information Student Assistant • Throggs Neck, N.Y.**

*Sept. 2011 – May 2012*

- Assist with in-game management for SUNY Maritime College's NCAA Division III athletics program
- Serve as official scorer for athletic events
- Communicate with coaches and officials to ensure accuracy prior to, during and after contests

**Coach Retail Store, Cashier/Stock Representative • Riverhead, N.Y.**

*Nov. 2007-Jan. 2012 (Seasonal)*

- Stocked inventory of clothing and/or accessories
- Communicated with customers to assure satisfaction
- Verified orders and completed transactions at cash register

**Details For Men, Amazon Inventory Coordinator • Manorville, N.Y.**

*2007 – Present*

- Redistributed product and ensured product delivery

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## **Achievements/Titles/Awards**

**Women's Lacrosse:** Team Captain, 2010 – 2012; 2009 Offensive Team MVP; S.A.A.C. Representative

**Student Athlete Advisory Committee (S.A.A.C.) Secretary:** 2010-Present, Record meeting minutes; maintain attendance records; schedule meetings; arrange community service projects; represent SUNY Maritime College at annual S.A.A.C. conference meetings

**Dean's List:** Spring 2009, 2010

**Cross Country Team:** 2009 – 2010

**Maritime Activities and Planning:** 2008 – 2009, planned and organized events on campus; dictated and recorded meeting minutes; contacted members of the committee; updated staff and alumni